



City of Vienna

Post Office Box 436
203 West Cotton Street
Vienna, Georgia 31092
(229) 268-4744



VIENNA CITY CEMETERY

LANDSCAPE AND MAINTENANCE BID REQUEST

The City of Vienna is accepting Sealed Bid Proposals for Maintenance of the City Cemetery for a **two (2) year period**. The Vienna City Cemetery is located on East Woodward Street, approximately 21.2 acres.

Specifications: The entire area must be mowed, trimmed with weed eating performed around graves and outside coped lots. **Please be aware of NOT clipping the edges of graves or corner stones.** All grass clippings, trash and paper must be removed after each cutting. Grass must be blown off graves after each cutting. **Do not cut up paper or flowers with mower or weed eater.**

Herbicide/weed killer will not be used unless approved by City Hall.

Notify City hall of any damage to graves, corner stones being moved and of any holes in Cemetery.

Proposal should be the cost per cutting. Cutting will be performed twice a month, unless notified by City Hall. Cutting is to begin April 1st through September 30th, then as needed until the end of the year.

Must have City license. **Must provide City with Certificate of Insurance.**

Bids will be accepted until 5:00 pm Friday February 5, 2021 and should be placed in a SEALED envelope labeled, **"CEMETERY MAINTENANCE BID"**. Mayor and Council reserve the right to accept or reject any or all bids.

Questions should be addressed to Nathan Jordan, Public Works Superintendent at 229-947-0743 or Michael Bowens, City Administrator at 229-268-4744.

BID TO CUT CEMETERY TO SPECIFICATIONS AS OUTLINED ABOVE IS \$ _____ PER CUTTING.

Business Name: _____

Contact Person: _____

Address: _____

Phone No. _____ Cell No. _____

Do you have a City license? _____ **Do you have a Certificate of Insurance?** _____

Signature: _____

www.cityofvienna.org

Our Mission Statement

To Deliver to the Citizens and Others High Quality Municipal Services

An Equal Opportunity Provider and Employer/Drug Free Workplace